

Organization Name \_\_\_\_\_

**ENGELSTAD FOUNDATION  
ALTERNATE 990 FORM**



This form is to be completed by organizations that are not required to file the IRS 990. These include schools, churches, and organizations with revenue below \$50,000 per fiscal year. Please do not fill out this form if your organization is required to complete the IRS 990.

Note: Any information outside of the fillable fields will not be included. If you have more information than will fit into the preset fields, please add additional pages.

This information is for the fiscal year \_\_\_\_\_

	Yes	No
<b><u>Fundraising</u></b>		
Does your organization have a total of more than \$15,000 in expenses for professional fundraising services?		
Did your organization have more than \$15,000 total of fundraising event gross income and contributions?		
<b><u>Conflict of Interest</u></b>		
Is your organization aware of engaging in a transaction that would be beneficial to an Officer, Director, Trustee or key employee in a prior year that has not been previously reported on a 990 or 990 EZ?		
Did the organization pay any receivables from or payables to any current or former Officer, Director, Trustee or key employee?		
Did the organization provide a grant or assistance to any current or former Officer, Director, Trustee or key employee?		
Was the organization a party to a business transaction with any current or former Officer, Director, Trustee or key employee?		
Did any Officer, Director, Trustee or key employee have family or business relationship with any other Officer, Director, Trustee or key employee?		
Did the organization become aware during the year of a significant diversion of the organization's assets?		
Does your organization have a "Conflict of Interest" Policy?		
Does your organization regularly monitor and enforce compliance with the "Conflict of Interest" policy?		
Does your organization have a whistleblower policy?		
Does your organization have a written document retention and destruction policy?		
Does the process for determining compensation for the CEO, Executive Director and other key employees of the organization include a review and approval by independent persons and comparability data?		

Organization name \_\_\_\_\_

<b>Board/Officers</b>	
What is the number of members of the governing body at the end of the fiscal year?	
How many of the members are not paid by the organization?	

**Officers, Directors, Trustee and Key Employees**

Complete this table for all current and former Officers, Directors, key employees, and highly compensated employees that were part of the organization in this fiscal year.

- List all current Officers, Directors, and Trustees regardless of the amount of compensation. Enter 0 if no compensation was paid.
- List all the organization's key employees (Key employees are those who have over \$50,000 of reportable income from the organization)
- List the organization's five highest compensated employees other than Officers, Directors, Trustees, and key employees (Highest compensated employees are those who receive more than \$50,000 from the organization)
- List all former Directors or Trustees that received more than \$10,000 of reportable compensation from the organization

\_\_\_ Check here if none of these apply to your organization

Name	Average Hours Per Week	Position/Title	Reportable Compensation from the Organization	Reportable Compensation from Related Organizations	Estimated Amount of Other Compensation from the Organization and Related Organizations